



Poste à pourvoir

Pour voir l'ensemble des postes
→ nemaskalithium.com/fr/carrieres

Available position

To see all positions
→ nemaskalithium.com/en/careers

Buyer

Description du poste / Job description :

Under the supervision of the Supply Chain Manager, you will be responsible for supporting the procurement activities of the ongoing operations, participating in the Company's operational readiness program and supporting major procurement and spare parts contracts.

RESPONSIBILITIES :

- Participate in the implementation of the new Procure-to-pay project module;
- Participate in the procurement strategy for major product and service contracts and spare parts;
- Supporting the supply requirements for mine construction;
- Implement business strategies and procurement plans;
- Consolidate internal customer demand and consumer trends that will inform category strategy development and related procurement programs;
- Design a rigorous, fact-based analysis to capture the external market dynamics that will inform the category strategy and procurement program, particularly through in-depth market analysis;
- Be responsible for developing negotiation plans with suppliers for approval, and support and lead negotiations ;
- Lead the bidding process up to the awarding and negotiation of contracts in relation to the procurement strategies;
- Lead productivity projects in conjunction with key suppliers and stakeholders;
- Ensure that all projects meet the requirements set forth in the company's policies, standards and guidelines;
- Help review and document policies and processes;
- Contribute to the local purchasing program :
- Prepare monthly, quarterly, annual and special reports requested by internal stakeholders ;
- Performs any other related duties that may be assigned.

Profil recherché / Required profile :

- Bachelor's degree in business administration or other relevant field
- Minimum 7 to 10 years of relevant experience
- Bilingualism in French and English, oral and written;
- In-depth knowledge of ERP systems (preferably Microsoft Dynamics 365)
- Proficiency in Microsoft Office Suite (Excel, PowerPoint, Sharepoint and Word)